



2018-2019 Annual Action Plan



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Davis County 2018-19 Annual Action Plan (Plan) begins July 1, 2018 and operates through June 30, 2019. It describes the proposed investment of Community Development Block Grant (CDBG) program funds from the U. S. Department of Housing and Urban Development (HUD) for the upcoming fiscal year to address the needs identified in the 2016-20 Strategic Plan in the areas of housing, public services and community development. These activities are related to the HUD objectives of decent housing and a suitable living environment. Davis County is a recent entitlement community and is eligible to receive CDBG funds to benefit low and moderate income persons within the County outside of the two entitlement cities of Layton and Clearfield. The County submitted the 2016-20 Strategic Plan to HUD for approval. The Davis County Clerk/Auditors Department is responsible for administering the CDBG program and other grant programs.

This plan was developed in accordance with the County's Citizen Participation Plan. Application materials were made available on the County website from January 04, 2018 through March 31, 2018. Notices of the availability of application materials were placed on the County website on January 04, 2018 and in the Standard Examiner newspaper on January 04, 2018. Email notices were sent out to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the County. County staff provided assistance to prospective applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was March 31, 2018. Fifteen applications for CDBG funds were received and reviewed by staff for eligibility.

The applications were reviewed by an independent review committee comprised of various stakeholders within the community. The committee reviewed the applications independently, met to deliberate their findings and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the Proposed Action Plan for public comment.

A public hearing was scheduled to receive comment from the public and applicants on July 10, 2018. No comments were received in writing or during the public hearing.

On July 10, 2018, Davis County posted the draft 2018-19 Davis County Annual Action Plan. A public hearing was scheduled for August 14, 2018 for the public to comment on the draft Annual Action Plan. Public comments were encouraged from July 10, 2018 until the public hearing on August 14, 2018.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The attached table is a summary of Davis County's 2018-19 Annual Action Plan, including objectives/services to be performed, allocation amounts for each service, and the organization/sub grantee contracted to provide the services.

PROJECT NAME	PROJECT DESCRIPTION	AMMOUNT
		ALLOCATED
HOUSING PROJECTS		
Davis Community Housing Authority	To assist eligible first time home buyers with grants up to \$5,000 to help with down payment, closing costs, and/or up-front mortgage insurance. The funds will also be used to provide home owner s with grants up to \$4,000 for repair items in the home that pose a danger to the health and safety of the occupants. Funds will also assist homeowner s with the repair or replacement of their damaged roof.	\$ 180,000.00
Down Payment Assistance, Roof Repair, and Emergency Home Repair Programs		
Davis Behavioral Health	To purchase one or more housing units in the County for the Supportive Housing Program operated by DBH for its clients	\$ 150,000.00
Acquisition of Housing		
	Housing Total:	\$ 330,000.00
MUNICIPAL PROJECTS		
North Salt Lake City	For the provision of grants to low income residents to make physical improvements to their homes.	\$ 51,000.00
Home Repair Grant Program		
	Municipal Total:	\$ 51,000.00
PROJECT NAME	PROJECT DESCRIPTION	AMMOUNT
		RECOMMENDED
PUBLIC SERVICES		

Bountiful Community Food Pantry	To provide three pound bags of child friendly food to children in participating elementary schools.	\$ 25,000.00
Pantry Packs		
Bountiful Community Food Pantry	For operational expenses related to the Pantry Dental and Vision Programs. These programs provide dental and vision care to those who are unable to afford it.	\$ 9,500.00
Pantry Smiles & Vision		
Bountiful Community Food Pantry	To pay for salary and benefits for the Case Manager. The Case Management program helps clients with finding employment, housing, health/dental care, transportation, emergency food, and other related needs.	\$ 15,000.00
Case Management		
Family Connection Center	Operational expenses and direct services for the Diversion Program, assisting homeless prevention through providing motel vouchers and/or identifying alternate housing for residents.	\$ 12,288.00
LHCC Diversion Program		
Safe Harbor	To supplement personnel and operating expenses of running the emergency shelter and transitional housing operations.	\$ 16,684.00
Case Management		
Big Brothers Big Sisters of Utah	Funding will support salaries and benefits for the staff who recruit, screen, interview, train, and provide ongoing support for one-to-one mentoring relationships between volunteer mentors and low-to moderate income eligible Davis County youth.	\$ 5,000.00
One-to-One Youth Mentoring		
Davis Community Learning Center (Promise Bountiful)	For operational expenses to support a Family Support Specialist.	\$ 11,000.00
St. Anne's Center DBA Lantern House	Operational expenses for the emergency shelter, including case management, to assist individuals and families work towards self-sufficiency.	\$ 15,000.00
Emergency Shelter		
The Road Home	Operational expenses for shelter staff for a program that provides shelter and supportive services to homeless persons.	\$ 12,000.00
Community Shelter and Resource Center		
	Public Services Total:	\$ 121,472.00
PROJECT NAME	PROJECT DESCRIPTION	AMMOUNT
		RECOMMENDED
PUBLIC SERVICE BUILDING IMPROVEMENTS		
Open Doors (Family Connection Center)	To purchase new playground equipment and to landscape the front yard of the facility.	\$ 56,000.00

Playground Equipment Purchase		
Bountiful Community Food Pantry	For the construction cost of a new roof and for the purchase of pallets, totes, carts, and gaylords for the no Hunger Zone.	\$ 22,755.00
Building Improvements & Equipment		
Safe Harbor	To install privacy fencing and two gates to the facility.	\$ 50,439.00
Physical Improvements		
	Public Services Building Improvement Total:	\$ 129,194.00
COUNTY ADMINISTRATION		
Clerk/Auditor Department	Funding for salaries and operational expenses to administer and monitor the federal grants and to conduct the community processes.	\$ 180,000.00
	County Administration Total:	\$ 180,000.00
TOTALS		
	Total Allocated in 2018-19:	\$ 811,666.00
	CDBG Grant Amount in 2018-19:	\$ 900,700.00
	Expected Amount Available for Future Projects:	\$ 89,034.00

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Several sub grantees were given eighteen month contracts and all services are projected to be accomplished by their contract deadlines.

4. Summary of Citizen Participation Process and consultation process

Once the deadline (03-31-2018) for CDBG funded applications past, a review committee was organized to review the applications and provide recommendations to the Davis County Commission regarding selection of services and allocation amounts for each service. The review committee is comprised of public and private citizens who are residents of Davis County. All committee members are vetted to ensure there is no conflict of interest regarding any applicant. The review committee ideally has five

members, as was the case this year. The review committee was given approximately a week to review each application prior to the Review Committee Meeting held on June 15, 2018. The review committee discussed the pros and cons of each application and deliberated on how to allocate the CDBG funding that best fit the needs of Davis County. At the conclusion of the meeting, the committee members voted on each application regarding recommendation for funding and allocation amount if recommended. The recommendations were drafted into the Annual Action Plan and presented to the public for comment on July 10, 2018. Once the public comment period expired, the County presented the Annual Action Plan via a Public Notice posted on the County Website and published in the Standard Examiner. The Draft Annual Action Plan was made available on the County Website. The public notice requested public comments until August 14, 2018.

5. Summary of public comments

On July 10, 2018, Davis County issued a public notice in the Standard Examiner and posted on the County website to solicit public comments/participation. The text of the public notice is as follows:

On July 10, 2018, Davis County will hold a public hearing for the 2018 Community Development Block Grant (CDBG) Consolidated Plan/Annual Action Plan. Davis County welcomes the participation of residents through the submission of public comments and participation in the public hearing. During the public hearing, Davis County will open the hearing to all public comments. Public comments should address housing and community development needs, the development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH. All comments will be addressed prior to posting the 2018 Draft Consolidated/Annual Action Plan.

All public comments prior to the public hearing will be received by Tony Zambrana, Grant Auditor and addressed. If you wish to provide written comments, send them to Tony Zambrana, Davis County Clerk Auditors, PO Box 618, Farmington, UT 84025, or by email to tzambrana@co.davis.ut.us

The hearing will begin at 10:00 A.M. on July 10, 2018 and will be held in Commission Chambers, room 303 in the County Administration Building at 61 South Main Street, Farmington, Utah. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Shauna Brady, at the Administration Building at 61 South Main Street, Farmington, Utah, by email at SBrady@co.davis.ut.us or by telephone at 801-451-3200 or TDD (801) 451-3421, at least three days prior to the hearing to be attended.

Following the public hearing, Davis County will post a draft 2018 Consolidated/Annual Action Plan on the Davis County Website and open a 30 day public comment period and public hearing notification prior to the submission of the 2018 Consolidated/Annual Action Plan to HUD.

Contact Tony Zambrana at 801-451-3276 or tzambrana@co.davis.ut.us if you have any questions prior to the public hearing.

No public comments were received and no attendance for the public hearing.

On July 10, 2018, Davis County published a public notice and posted the draft 2018-19 Annual Action Plan on the County Website. The text of the public notice is as follows:

On August 14, 2018, Davis County will hold a public hearing for the 2018 Community Development Block Grant (CDBG) Consolidated Plan/Annual Action Plan. Davis County welcomes the participation of residents through the submission of public comments and participation in the public hearing. From July 10, 2018 until August 14, 2018 the draft 2018 Davis County Annual Action Plan will be available for public review and comment. During the public hearing on August 14, 2018, Davis County will open the hearing to all public comments. Public comments should address housing and community development needs, the development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH. All comments will be addressed prior to submitting the 2018 Draft Consolidated/Annual Action Plan to HUD.

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Following the public hearing, Davis County will submit the 2018 Consolidated/Annual Action Plan to HUD for approval.

Contact Tony Zambrana at 801-451-3276 or tzambrana@co.davis.ut.us if you have any questions prior to the public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were provided. The public was encouraged to provide comments through email, mail, or in person during the public hearing(s). None were received.

7. Summary

Davis County anticipates the 2018-19 Annual Action Plan will be successful in administering the listed objectives/services. More public participation will continue to be encouraged as we look forward to future Action Plans.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Clerk/Auditor

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Tony Zambrana, Grant Auditor

61 S. Main, Farmington UT, 84025

801-451-3276

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The County will provide information on the County website, email and through direct contact to service providers, the housing authority and municipalities about the County CDGB program. The County coordinates with the grant activities of the Salt Lake County area municipalities on the Salt Lake County Grants Coordinating Committee. The County is part of the Balance of State Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year three providers who are members of the LHCC and also receive Davis County CDBG and/or SSBG funds will receive Continuum of Care funds – Family Connection Center, Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area non-profits to increase the coordination and effectiveness of services for homeless-related services. One review committee reviews applications to both the CDBG and the Social Services Block Grant program and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of non-profit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example there is a case manager network that coordinates services among state agencies and local nonprofit agencies.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Davis Community Housing Authority
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Publicly Funded Institution/System of Care Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Community Housing Authority representatives provided valuable information regarding what the County's current needs during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.
2	Agency/Group/Organization	Davis Behavioral Health
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Behavioral Health representatives participated in the public participation process and attended the ConPlan and Action Plan planning meeting. Suggestions were provided for what the County's needs are and how to meet these needs in the future.
3	Agency/Group/Organization	Bountiful Community Food Pantry
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A Bountiful Food Pantry representative provided valuable information regarding what the County's current needs are (particularly food needs) during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.

4	Agency/Group/Organization	Safe Harbor (Davis Citizens Coalition Against Violence)
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Safe Harbor representatives provided valuable information regarding what the County's current needs are during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

On June 26, 2018, Davis County issued a public notice in the Standard Examiner to solicit public comments/participation. The public notice was also placed on the County webpage. The text of the public notice is as follows:

On July 10, 2018, Davis County will hold a public hearing for the 2018 Community Development Block Grant (CDBG) Consolidated Plan/Annual Action Plan. Davis County welcomes the participation of residents through the submission of public comments and participation in the public hearing. During the public hearing, Davis County will open the hearing to all public comments. Public comments should address housing and community development needs, the development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH. All comments will be addressed prior to posting the 2018 Draft Consolidated/Annual Action Plan.

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Following the public hearing, Davis County will post a draft 2018 Consolidated/Annual Action Plan on the Davis County Website and open a 30 day public comment period and public hearing notification prior to the submission of the 2018 Consolidated/Annual Action Plan to HUD.

Contact Tony Zambrana at 801-451-3276 or tzambrana@co.davis.ut.us if you have any questions prior to the public hearing.

On July 10, 2018, the Davis County Commission opened a public hearing during the County Commission meeting. No public comments were received during the public hearing or in the time period between the public notice and the public hearing.

On July 10, 2018, Davis County posted the draft 2018-19 Annual Action Plan on the County website along with a public notice. The public notice was also published in the Standard Examiner. The text of the public notice is as follows:

On August 14, 2018, Davis County will hold a public hearing for the 2018 Community Development Block Grant (CDBG) Consolidated Plan/Annual Action Plan. Davis County welcomes the participation of residents through the submission of public comments and participation in the public hearing. From July 10, 2018 until August 14, 2018 the draft 2018 Davis County Annual Action Plan will be available for public review and comment. During the public hearing on August 14, 2018, Davis County will open the hearing to all public comments. Public comments should address housing and community development needs, the development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH. All comments will be addressed prior to submitting the 2018 Draft Consolidated/Annual Action Plan to HUD.

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Following the public hearing, Davis County will submit the 2018 Consolidated/Annual Action Plan to HUD for approval.

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Years Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	900,700	0	\$77,151	977,851		

Table 4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Roll-over CDBG funds not used by past sub-grantees will be added to current CDBG grant funds to allocate for the 2018-19 Davis County program. No other income or proceeds will be generated for the 2018-19 program year.

The Davis Community Housing Authority (DCHA) will use funds from the Section 8 Housing Choice Voucher Program, the Public Housing Program, the Section 8 Substantial Rehabilitation Program and the Moderate Rehabilitation Program for housing services. Davis Behavioral Health (DBH) will use HUD funds from the Balance of State Continuum of Care to provide housing to homeless mentally disabled persons. Family Connection Center (FCC) will use in Continuum of Care funds for transitional housing for low income families. Social service providers will use their own internal funds to leverage CDBG funds from the County. Davis Behavioral Health will utilize Section 8 funds for operation of its housing units.

The County will also receive Social Service Block Grant (SSBG) funds in the amount of \$125,955 from the State of Utah to pass through to service providers who serve low income residents of the County. These funds will leverage County CDBG funds to increase services to LMI residents

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH 1.1	2018	2019	Affordable Housing	Countywide	Public Facilities	CDBG: \$150,000	Housing for Homeless added: 4 Household Housing Unit
2	DH 1.2	2018	2019	Affordable Housing	Countywide	Public Facilities	CDBG: \$28,972	Overnight/Emergency Shelter/Transitional Housing 100 persons assisted
3	DH 2.1	2018	2019	Affordable Housing	Countywide	Public Services	CDBG: \$65,000	Direct Financial Assistance to Homebuyers: 20 Households Assisted
4	DH 3.1	2018	2019	Affordable Housing	Countywide	Public Services	CDBG: \$29,000	Homeowner Housing Rehabilitated: 8 Household Housing Unit
5	DH 3.2	2018	2019	Affordable Housing	Countywide North Salt Lake City	Public Facilities Public Services	CDBG: \$137,000	Homeowner Housing Rehabilitated: 27 Households Assisted
6	SL 1.1	2018	2019	Homeless Community Development	Countywide	Public Services	CDBG: \$121,472	Public service activities for Low/Moderate Income Housing Benefit: Approximately 1000 unduplicated Households Assisted
7	SL 1.2	2018	2019	Public Facilities	Countywide	Public Facilities	CDBG: \$129,194	Facade treatment/business building rehabilitation: 3 Businesses

Table 5 – Goals Summary

Projects

AP-35 Projects – 91.220(d)

Introduction

The Davis County 2018-19 Annual Action Plan (Plan) begins July 1, 2018 and operates through June 30, 2019. It describes the proposed investment of Community Development Block Grant (CDBG) program funds from the U. S. Department of Housing and Urban Development (HUD) for the upcoming fiscal year to address the needs identified in the 2016-2020 Strategic Plan in the areas of housing, public services and community development. These activities are related to the HUD objectives of decent housing and a suitable living environment. Davis County is an entitlement community and is eligible to receive CDBG funds to benefit low and moderate income persons within the County outside of the two entitlement cities of Layton and Clearfield. The Davis County Clerk/Auditors Department is responsible for administering the CDBG program and other grant programs.

This plan was developed in accordance with the County’s Citizen Participation Plan. Application materials were made available on the County website from January 04, 2018 through March 31, 2018. Notices of the availability of application materials were placed on the County website on January 04, 2018 and in the Standard Examiner newspaper on January 04, 2018. Email notices were sent out to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the County. County staff provided assistance to prospective applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was March 31, 2018. Fifteen applications for CDBG funds were received and reviewed by staff for eligibility.

The applications were reviewed by an independent review committee comprised of various stakeholders within the community. The committee reviewed the applications independently, met to deliberate their findings and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the Proposed Action Plan for public comment.

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The main obstacle for addressing underserved needs is not receiving any interest from organizations to provide services that would address those needs/goals.

The Strategic Plan identified there were no geographic areas with low income or minority concentration, and therefore no areas were targeted for allocation priority. Because of this, the only geographic criteria for fund distribution for the 2018-19 Program Year was that the project benefit primarily LMI residents

of Davis County not residing in Layton, Clearfield, and South Weber. CDBG funds are distributed to applicants that best meet the goals identified in the Strategic Plan.

AP-38 Project Summary

Project Summary Information

PROJECT NAME	PROJECT DESCRIPTION	AMMOUNT ALLOCATED
HOUSING PROJECTS		
Davis Community Housing Authority Down Payment Assistance, Roof Repair, and Emergency Home Repair Programs	To assist eligible first time home buyers with grants up to \$5,000 to help with down payment, closing costs, and/or up-front mortgage insurance. The funds will also be use d to provide home owner s with grants up to \$4,000 for repair items in the home that pose a danger to the health and safety of the occupants. Funds will also assist homeowner s with the repair or replacement of their damaged roof.	\$ 180,000.00
Davis Behavioral Health Acquisition of Housing	To purchase one or more housing units in the County for the Supportive Housing Program operated by DBH for its clients	\$ 150,000.00
	Housing Total:	\$ 330,000.00
MUNICIPAL PROJECTS		
North Salt Lake City Home Repair Grant Program	For the provision of grants to low income residents to make physical improvements to their homes.	\$ 51,000.00
	Municipal Total:	\$ 51,000.00
PROJECT NAME	PROJECT DESCRIPTION	AMMOUNT RECOMMENDED
PUBLIC SERVICES		
Bountiful Community Food Pantry Pantry Packs	To provide three pound bags of child friendly food to children in participating elementary schools.	\$ 25,000.00
Bountiful Community Food Pantry Pantry Smiles & Vision	For operational expenses related to the Pantry Dental and Vison Programs. These programs provide dental and vision care to those who are unable to afford it.	\$ 9,500.00
Bountiful Community Food Pantry	To pay for salary and benefits for the Case Manager. The Case Management program helps clients with finding employment,	\$ 15,000.00

Case Management	housing, health/dental care, transportation, emergency food, and other related needs.	
Family Connection Center LHCC Diverson Program	Operational expenses and direct services for the Diversion Program, assisting homeless prevention through providing motel vouchers and/or identifying alternate housing for residents.	\$ 12,288.00
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Big Brothers Big Sisters of Utah One-to-One Youth Mentoring	Funding will support salaries and benefits for the staff who recruit, screen, interview, train, and provide ongoing support for one-to-one mentoring relationships between volunteer mentors and low-to moderate income eligible Davis County youth.	\$ 5,000.00
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	Public Services Total:	\$ 121,472.00
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Bountiful Community Food Pantry Building Improvements & Equipment	For the construction cost of a new roof and for the purchase of pallets, totes, carts, and gaylords for the no Hunger Zone.	\$ 22,755.00
Safe Harbor Physical Improvements	To install privacy fencing and two gates to the facility.	\$ 50,439.00
	Public Services Building Improvement Total:	\$ 129,194.00
COUNTY ADMINISTRATION		
Clerk/Auditor Department	Funding for salaries and operational expenses to administer and monitor the federal grants and to conduct the community processes.	\$ 180,000.00

	County Administration Total:	\$	180,000.00
TOTALS			
	Total Allocated in 2018-19:	\$	811,666.00
	CDBG Grant Amount in 2018-19:	\$	900,700.00
	Expected Amount Available for Future Projects:	\$	89,034.00

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Most of the sub-grantees providing services operate countywide; however, due to the nature of the services provided, a concentration of those receiving services may reside in lower income areas within the County such as Sunset, West Point, Clinton, and other cities with populations with lower incomes.

Geographic Distribution

Target Area	Percentage of Funds
Countywide	94%
North Salt Lake City	6%

Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Strategic Plan identified there were no geographic areas with low income or minority concentration, and therefore no areas were targeted for allocation priority. Because of this, the only geographic criteria for fund distribution for the 2018-19 Program Year was that the project benefit primarily LMI residents of Davis County not residing in Layton, Clearfield, and South Weber. CDBG funds are distributed to applicants that best meet the goals identified in the Strategic Plan.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The goals below are based upon our estimate of those to be supported through the contracted services.

One Year Goals for the Number of Households to be Supported	
Homeless	1,000
Non-Homeless	10,000
Special-Needs	50
Total	11,050

Table 8 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	4
Total	4

Table 9 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

County CDBG funds will be used to address in a small way the great need to maintain the current housing stock to keep LMI families in their housing. The nonprofit agencies raise funds from local private foundations and combine those funds with the CDBG funds they receive from Davis County, and other governmental agencies, in order to leverage their resources and make their programs viable. Davis Community Housing Authority will leverage CDBG funds with other funds, including HUD public housing funds.

Actions planned during the next year to address the needs to public housing

The Davis Community Housing Authority (DCHA) has applied for CDBG funding for down payment assistance. The County will allocate \$65,000 to this activity to assist the Authority with its mission of helping low-income families find and maintain affordable housing. The Housing Authority offers a self-sufficiency program to residents to help them save for down payments and closing costs. The County provides DCHA with program notices of important stages of development of the Action Plan and encourages it to distribute it to its residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority as well as North Salt Lake City offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing. Davis Community Housing Authority also provides information to public housing residents regarding resources available to them and encourage participation in homeownership.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Davis County does not directly receive funds from any sources to address homelessness or homeless prevention. However, the County will use 2018-19 CDBG funds to support Family Connection Center with homeless prevention activities, Bountiful Community Food Pantry with homeless prevention activities, Safe Harbor with shelter services to homeless women coming out of domestic violence situations, The Lantern House with emergency shelter services, Davis Behavioral Health with development of transitional housing, and the Road Home with operational support for the shelter. Davis Behavioral Health will also use funds provided under the Balance of State Continuum of Care for homeless programs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

All homeless related services are referred to the public and all contracted organizations are encouraged to provide the information needed to reach the homeless service requested.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following sub-grantees will be contracted to provide the following services to address the needs of the homeless population:

- Bountiful Community Food Pantry: food, employment, transportation, dental, and housing services will be provided.
- Safe Harbor: emergency shelter and transitional housing services
- Family Connection Center: motel voucher and alternate housing services
- The Road Home: shelter services
- St. Anne's Center (DBA Lantern House): emergency shelter services

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

All of our contracted homeless services are geared toward helping homeless persons transition toward

becoming independent and avoiding homelessness in the future.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Davis County (through sub-grantees) provides home repair programs and food assistance to ease the financial burden of those who may be at risk of homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Economic conditions with tighter lending requirements and the loss of employment have become the greatest barriers to affordable housing in Davis County. The County has seen a dramatic reduction in the development of new housing units, and families with higher incomes are moving from more expensive housing into more moderately priced housing. This creates a compression issue in the housing industry as many households in moderately priced housing then scale down to more affordable housing, reducing the number of affordable housing units available for low- and moderate-income households.

Many communities in the Davis County are nearing build out and need to identify creative ways to offer affordable housing options. Additionally, land values are making it difficult to provide for the construction of new affordable housing units.

By zoning for large-lot single-family homes, many communities unwittingly do not offer affordable housing options for low-income households, which consist often of a racial, ethnic, or religious minority.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority as well as North Salt Lake City offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing.

Municipalities need to update their State-required Moderate Income Housing Plans and begin to use them to encourage the development of affordable housing options.

County staff are becoming more knowledgeable about resources available to create and encourage affordable housing and will continue to do so, including creating partnerships with housing providers.

AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

Declining federal, state and local funds is a major ongoing obstacle in Davis County to meeting underserved needs. Municipalities are dealing with recovering tax revenues which leave infrastructure needs unmet. Nonprofit service providers are likewise adjusting to fewer funds to serve growing and potentially under-served populations. Decreasing operational funds limits the services provided to households.

Agencies are countering the decline in outside funds by using, where appropriate, more volunteers to assist in providing services.

The lack of transportation alternatives is a major barrier to low-income families who need to travel to doctor appointments, pharmacies, grocery stores, job and home with no or poor quality vehicles. The County will identify qualified agencies that transport people to their necessary destinations and work to encourage them to apply for CDBG funds.

Actions planned to foster and maintain affordable housing

The 2018-19 Davis County Action Plan sets aside funds to assist one agency (Davis Community Housing Authority) in the development of new affordable housing and two agencies (Davis Community Housing Authority and North Salt Lake City) that work to maintain existing affordable housing and enables eligible households to purchase affordable housing.

Actions planned to reduce lead-based paint hazards

The Davis County Health Department has trained and certified inspectors who test resident's homes and have brochures and information for residents who think they may have a home with lead based paint. These agencies handle information calls and explain the process of removing lead based paint safely; they also coordinate with state programs on how to help educate residents on the dangers of lead based paint.

According to the Davis County Health Department, incidents arising from lead-based paint poisoning the County are extremely rare. As such, the Health Department no longer conducts a regular evaluation program for lead-based paint hazards in the County. Instead, the focus of the Health Department is on educational programs on the risks associated with lead-based paint and common tips on mitigation of such hazards. The Planning Department supports the educational efforts of the Health Department. The County will require housing providers undertaking rehabilitation activities with CDBG funds to comply

with HUD guidelines.

Actions planned to reduce the number of poverty-level families

Davis County's antipoverty strategy involves supporting local non-profit organizations that provide counseling, teach life skills, and offer all types of other assistance to those residents living in poverty. For 2018-19, the County will provide funds to Family Connection Center and the Bountiful Community Food Pantry to assist low income families with case management, referrals and food. The County will also utilize the Housing Authority in its antipoverty strategy to fund an emergency repair program and offer rental assistance programs, in addition to providing public housing services. Davis County's program coordinates with those entities that are best equipped to address poverty issues.

Actions planned to develop institutional structure

The County Grant Auditor within the Clerk/Auditors Department will continue to develop the structure and processes to ensure timely filing of the Action Plan, CAPER and documents with HUD.

County staff involved with CDBG will attend trainings provided by HUD throughout the year, including the HUD Region VIII CPD All-Grantee Conference that is held annually.

Staff will continue to coordinate grant activities with the Davis Council of Governments, the Salt Lake County Grants Coordinating Committee, the Balance of State Continuum of Care, the Davis Community Housing Authority and other entities.

County staff will also assist and train sub-grantee staff to collect required information and maintain appropriate records and provide the County with the appropriate information in reports. The Grant Auditor will work closely with other County staff in finance and legal to ensure understanding of local requirements.

Actions planned to enhance coordination between public and private housing and social service agencies

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year three providers who are members of the LHCC and also receive Davis County CDBG and/or SSBG funds will receive Continuum of Care funds – Family Connection Center, Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area non-profits to increase the coordination and effectiveness of services for homeless-related services. One review committee reviews applications to both the CDBG and the Social Services Block Grant program and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of non-profit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example there is a case manager

network that coordinates services among state agencies and local nonprofit agencies.